

**CJ 675 Module One Journal Guidelines and Rubric**

**Overview:** In this assignment, you will consider how you would approach decision making within a criminal justice agency. To complete this assignment, you must first complete the assigned textbook reading for this module.

**Prompt:** Imagine that your supervisor approaches you and asks you to explain why there has been an increase in community complaints about your criminal justice agency and what can be done to reduce the number of complaints being received. Prepare a journal assignment that thoroughly addresses the following:

- Identify the **decision-making process** you would go through.
- How would you **analyze** the problem both qualitatively and quantitatively?
- Identify a **solution** to address the issue.

**Rubric**

**Guidelines for Submission:** Submit assignment as a Word document with double spacing, 12-point Times New Roman font, and one-inch margins. Your journal assignment must be 4–6 paragraphs with sources cited in APA format. Journal assignments in this course are private between you and the instructor.

Critical Elements	Exemplary (100%)	Proficient (90%)	Needs Improvement (70%)	Not Evident (0%)	Value
<b>Decision-Making Process</b>	Meets “Proficient” criteria, and decision-making process is thorough and clearly outlined	Provides outline of decision-making process	Decision-making process is brief and not thorough or clearly outlined	Decision-making process is not provided	30
<b>Analysis</b>	Meets “Proficient” criteria, and both qualitative and quantitative analysis are well-defined and articulated	Provides both qualitative and quantitative analysis	Qualitative or quantitative analysis is not included	Both qualitative and quantitative analysis are not provided	30
<b>Solution</b>	Meets “Proficient” criteria, and solution is thorough, well-defined, and clearly articulated	Provides reasonable solution based on analysis	Solution is not reasonable based on analysis	Solution is not provided	30
<b>Articulation of Response</b>	Submission is free of errors related to citations, grammar, spelling, syntax, and organization, and it is presented in a professional and easy to read format	Submission has no major errors related to citations, grammar, spelling, syntax, or organization	Submission has major errors related to citations, grammar, spelling, syntax, or organization that negatively impact readability and articulation of main ideas	Submission has critical errors related to citations, grammar, spelling, syntax, or organization that prevent understanding of ideas	10
<b>Total</b>					<b>100%</b>