

**Journal Guidelines and Rubric**

This journal assignment provides you with the opportunity for reflection and application of personal knowledge and experiences in the context of the following course objective: Students will have a heightened awareness regarding the relationship between ethics and leadership. This course will raise "conscience," that is, to see leaders as human beings who view conscience as competence, consciousness, and commitment to act honorably. This journal assignment is **private** between students and the instructor.

**Guidelines for Submission:** Submit assignment as a Word document with double spacing, 12-point Times New Roman font, and one-inch margins.

Critical Elements	Exemplary (100%)	Proficient (90%)	Needs Improvement (70%)	Not Evident (0%)	Value
<b>Critical Thinking and Reflection</b>	Journal supports claims with particularly relevant examples of personal experience, previous learning, or logical thought process	Journal supports claims with a relevant examples of personal experience, previous learning, or logical thought process	Journal supports claims with a relevant personal experience, previous learning, or logical thought process	Journal does not support claims with reflection on relevant personal examples	25
<b>Integration and Application</b>	Journal shows excellent depth of knowledge of the module content and exhibits careful consideration of the topic	Journal shows good depth of knowledge of the module content and demonstrates that the student has read the module content	Journal shows limited depth of knowledge, indicating the student may have reviewed the module content but needs to explore further	Journal does not address the prompt and reflects that the student has not read the module content	25
<b>Voice</b>	Journals is written in a style that is appealing and appropriate for the intended audience and a consistent voice is evident throughout	Journal is written in a style that is generally appropriate for the intended audience and an attempt is made to use a consistent voice	Journal is written in a style that considers the audience, but the author's voice is not consistent and difficult to identify	Journal does not attempt to use a style that considers audience and there is no evidence of author voice	25
<b>Writing</b>	Journal is free of errors in organization and grammar	Journal contains limited errors of organization and grammar which rarely interrupt the flow	Journal contains errors of organization and grammar but are limited enough so that journal can be understood	Journal contains major errors of organization and grammar making the blog difficult to understand	25
<b>Earned Total</b>					<b>100%</b>